

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
June 14, 2021

Attendance: Chairperson Paul “Biff” Hansen, Supervisor Jamie Aulik, Supervisor Jim Baumann, Supervisor Mike Williams, and Supervisor Bonnie Shimulunas. Also in attendance: Finance Director JJ Gutman, Corporation Counsel Peter Conrad, and County Board Chairperson Jim Brey.

Call to Order: Chairperson Hansen called the meeting to order at 4:30 p.m.

Public Comment: Chairperson Hansen declared public input open at 4:30 p.m.

Maura Yost, Town of Centerville, recommended the committee postpone their decision on the resolution authorizing issuance and sale of \$1,000,000 note since the County will be receiving \$15 million from the American Rescue Plan Act.

No one else present wished to speak, subsequently Chairperson Hansen closed public input at 4:31 p.m.

Approve the minutes of the May 18, 2021 Finance Committee meeting: Supervisor Aulik moved to approve the minutes, seconded by Supervisor Williams. Upon voice vote, the motion passed unanimously.

Approve vouchers for the month of May 2021 in the amount of \$2,348,931.76: Supervisor Baumann moved, seconded by Supervisor Aulik to approve the vouchers. Upon voice vote, the vouchers in the amount of \$2,348,931.76 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: There are no county properties for sale.

JJ Gutman, Finance Director – Memo from County Executive Bob Ziegelbauer: Finance Director Gutman highlighted the following key points from the County Executive’s memo – there was an increase in the general fund of \$134,913 for 2020; the “Human Services special revenue fund” had a surplus of \$613,069.36 adding to the reserve fund balance which provided a fund balance of \$1,662,499.66; the “Capital Projects” reserve fund where the fund from previous property sales was reserved for \$1,785,170.97; and there was surplus in the “Self Health Internal Service Fund” with a balance of \$741,312.82 and a surplus in the “Workers Comp Internal Service Fund” with a balance of \$41,143.84, which were both positive points for 2020.

Memo regarding Federal ARPA funds received: Finance Director Gutman informed the committee that the County will receive a little over \$15 million from the Federal American Rescue Plan Act. The first half of the funds have been placed into a separate account. The second half will be received May of 2022. There are selective categories as to what the funds can be put towards, but the County has a lot of time to decide since the deadline that the funds have to be allocated by is 12/31/2024. Corporation Counsel Conrad informed the committee that this money

cannot be used on roads.

Finance Director Gutman explained some projects this money could be used for: the cost of the Public Health Program, which has state and federal mandated reporting requirements; premium pay for essential employees and PPE; grant money to help businesses in Manitowoc County, with more information is to come on this process in the next five to six months. Infrastructure is another option, but it is limited to water/sewer and broadband. Lost revenue from the last year, which would only apply to the Expo and Airport because they were the only departments that had a loss in revenue.

Supervisor Williams questioned how the grant process for businesses would work. Corporation Counsel Conrad mentioned a committee would more than likely be created to review the applications, if this was a route the County would choose to take with the money.

County Board Chair Brey mentioned the County Executive sent a memo to the three cities regarding the lead pipe issue and how the funds could be used to replace the lead piping. He does not want to give the money back, so if there is a way to combine the county and municipal funds to accomplish this, that would be a good use of the money. He also mentioned the County Board would have the final say as to what happens with the money.

Consideration and action on resolution authorizing issuance and sale of \$1.0M GO NOTE:

Finance Director Gutman explained this note was included in the 2021 budget that was passed last fall. The funds designated to the Highway Department to complete road projects that were scheduled for this year. US Bank provided the best rate at 1.09% for a 5 year loan, which can be prepaid without penalty. Supervisor Baumann moved to approve the Resolution Authorizing the Issuance and Sale of a \$1,000,000 General Obligation Promissory Note, seconded by Supervisor Williams. Upon discussion and voice vote, the motion passed unanimously.

Report of Economic Interest for Supervisor Falkowski: Finance Director Gutman reported receipt of one Report of Economic Interest received from Supervisor Falkowski to place on file.

Communications: Copies of the following documents were provided in the committee's packet:

- Monthly/Daily Average Population Report for May 2021 – Manitowoc County Jail.
- Secure Detention Report from HSD for May 2021 would be emailed when available.

Adjournment: Supervisor Williams moved to adjourn, seconded by Supervisor Bauman. Motion passed unanimously. The committee adjourned at 5:14 p.m.

Respectfully submitted,

Jessica Backus, County Clerk